



**IJ-35/45 and IJ-40/50/60  
Rate Change Software Update  
(For use with IWP5 or EZ-Weigh scale)**

Dear Valued Neopost Customer,

Effective May 14, 2007, the United States Postal Service will be changing their domestic and international mail rates. Attached to this letter is an updated rate card, which when installed, will update your IJ Mailing system (with attached scale or EZ weigh platform) to provide you with the latest rates as defined by the USPS.

Installing your new rates is a simple process that should take less than five minutes and should be done **immediately** (see steps 1–8 of the attached installation instructions). The new rates will not be used until the effective rate change date of May 14.

**After the May 14, 2007 rate change date, you should also reset your Default Stamp Value.** Instructions for changing the **Default Stamp Value** can be found in steps 9–13 on the attached instruction pages.

Please note: it is the sole responsibility of the customer to install and verify that the rates are properly installed. Neopost Inc will not be liable for rates that were not verified or installed properly.

Should you have any administrative or technical questions concerning this 2007 Rate Change you can contact Neopost as described below.

- Please try visiting our website web site at <http://www.neopostinc.com> for complete rate change information, including access to new USPS mail classes.
- When contacting us, please have your product model number, product serial number and your customer number available so that our representatives can assist you in an efficient manner.
- If you received this Rate Change Software in error. Return the contents of this rate package to Neopost Inc , Hayward. Please include the Sales Order # on the outside of the envelope.
- Please contact by telephone, fax or email us at:

**Customer Service (Order / Billing / General Rate Change questions)**

Monday to Friday: 7:00 AM to 7:00PM (Central Time)

Phone: (800) 934.2257

Fax: (510) 429.6721

Email: [NeopostRateChange@neopostinc.com](mailto:NeopostRateChange@neopostinc.com)

**Technical Services (Rate Change Installation/ Equipment questions)**

Monday to Friday: 7:00 AM to 7:00PM (Central Time)

Phone: (800) 259.2678

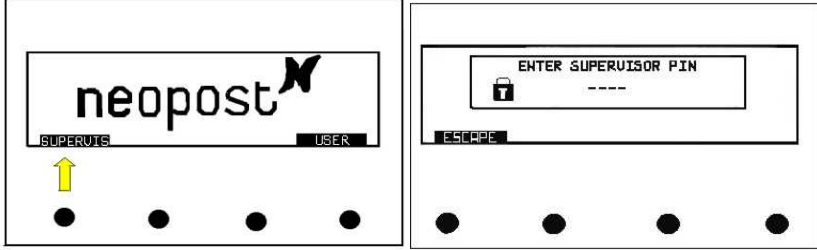
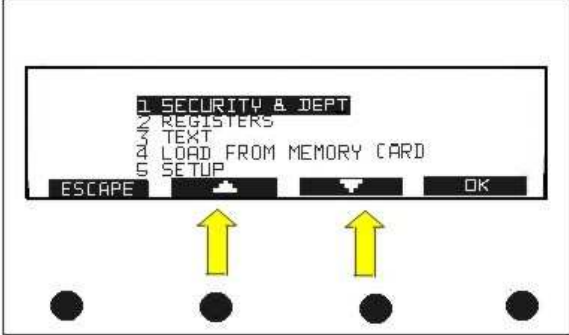
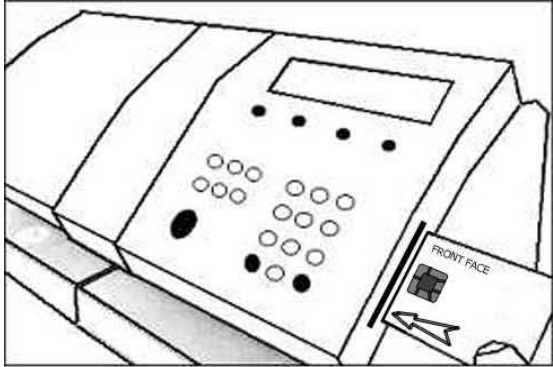
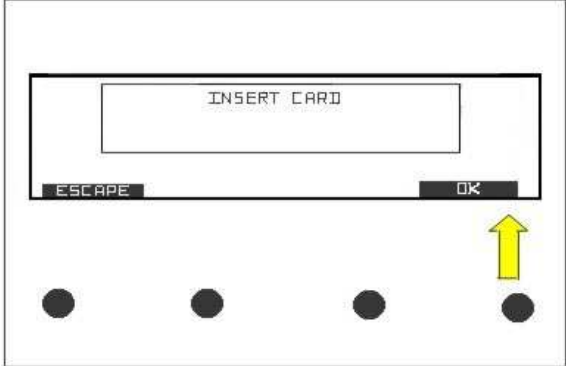
Fax: (972) 241.9355

Email: [support@neopostinc.com](mailto:support@neopostinc.com)

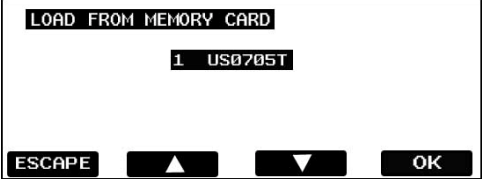
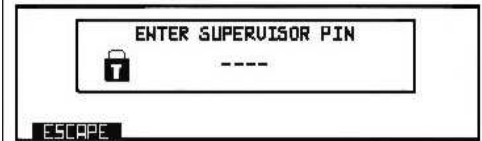
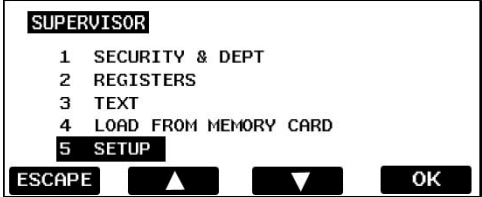
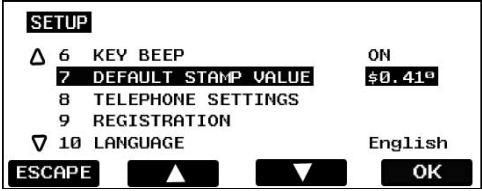

For more information on the rate and structure change please see the USPS web site at <http://www.usps.com/ratecase/> .

Model: Neopost IJ-35/45 and IJ-40/50/60 Rate Software Update \_ USPS 2007

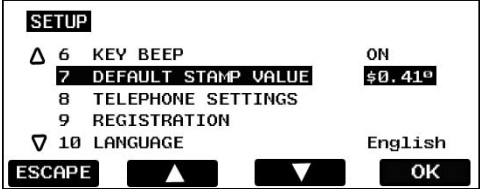
# IJ-35/45 and IJ-40/50/60 Installation Procedure: Rev USPS07

Step	Action	Figure
1	<p>Press the <b>Lock</b> button to display the main screen (Right).</p> <p>Press the button below <b>SUPERVIS</b></p> <p>Enter the Supervisor Pin number – <b>9430</b> (Far Right)</p> <p>DO NOT press enter. The mailing machine will go into supervisor automatically</p>	
2	<p>Now you will be in the <b>Supervisor</b> main screen. (Right).</p> <p>Scroll down to '<b>Load From Memory Card</b>' (using the up &amp; down arrows).</p>	
3	<p>Insert the <b>Rate Memory Card</b> in the slot on the right side of the Display/keyboard panel. Assure that the card is properly inserted.</p> <p><b>Important:</b> The chip must be facing up (Right).</p> <p>Then press <b>OK</b></p>	
4	<p>If the Rate Card is not properly inserted then base will display '<b>Insert Card</b>'.</p> <p>Take the card out and reinsert it as previously shown.</p> <p>Press <b>OK</b>.</p>	

# IJ-35/45 and IJ-40/50/60 Installation Procedure: Rev USPS07

Step	Action	Figure
5	<p>The rate to be loaded will display on the screen.</p> <p>Note: The new rate version should be US0705T.</p> <p>Press <b>OK</b></p>	
6	<p>Wait for the loading to complete.</p>	
7	<p>Once the loading is complete, the base will display a 'Loading Complete' message.</p> <p>You can remove the card and press the <b>Lock</b> button to return to the 'Neopost' main screen.</p> <p><b>Note:</b> The update will not occur until the USPS effective date.</p>	
8	<p>If after the effective date the <b>Ready</b> screen still shows the previous rate when you power on your mailing system, then you will want to program your "Default Stamp Value" to the current one (instructions below).</p>	
9	<p>Press the <b>Lock</b> button to display the main screen. Press the <b>SUPERVIS</b> Button and enter the Supervisor password (<b>9430</b>).</p>	
10	<p>Select <b>Setup</b> using the up &amp; down arrows. Then press <b>OK</b>.</p>	
11	<p>In the <b>SETUP</b> menu use the up &amp; down arrows to select "Default Stamp Value". Press <b>OK</b>.</p>	
12	<p>You will see a box that contains "Default Stamp Value" and \$0.00 value. Enter the new desired default value and press <b>OK</b>.</p> <p><b>Note:</b> To set \$0.41 as a default, enter 410.</p>	

# IJ-35/45 and IJ-40/50/60 Installation Procedure: Rev USPS07

Step	Action	Figure
13	<p>From the <b>SETUP</b> screen, you should see the updated value.</p> <p>Press the <b>Lock</b> button to return to the <b>Neopost</b> main screen.</p> <p>Enter <b>User</b> to assure the <b>Default Stamp Value</b> has been changed.</p>	 <p>The screenshot shows a menu titled "SETUP" with the following options: 6 KEY BEEP ON, 7 DEFAULT STAMP VALUE \$0.41, 8 TELEPHONE SETTINGS, 9 REGISTRATION, and 10 LANGUAGE EngLish. At the bottom, there are buttons for ESCAPE, up arrow, down arrow, and OK.</p>